



## Event Co-ordinator Responsibilities for Event Days

- **Welcome Members and Visitors.**  
Welcome all member, guests and visitors.
- **Pilot Safety Briefing.**  
Ensure pilot safety briefing is conducted.  
If weather conditions are adverse, such as a strong westerly, mention additional safety measures that need to be taken.
- **Pilot Caller.**  
All pilots must have a caller. No caller, no flying, no exceptions. Callers must have MAAA licence.
- **Pound Controller.**  
If pilot numbers are sufficient, a Pound Controller is required.
- **Flight Line Controller.**  
If pilot numbers are sufficient, a Flight line Controller is required.
- **Facilities.**  
Highlight facilities such as toilet, BBQ area, food and soft drinks, etc.
- **Pilot Rating at Event (announce well before event).**  
Determine the minimum requirement of pilots to fly at the event. i.e. Bronze Wings, Gold Wings, Gold Wings Equivalent.
- **Safety.**  
The Event Co-ordinator is responsible for the safe flying practices of the pilots.

If the Event Co-ordinator or Flight Line Controller feel that the pilots are not flying in a safe manner, and/or not following the TMAC Operational By-Laws, the Event Co-ordinator is to announce a cessation of flying, and conduct a second safety briefing, highlighting the issues.

This may be due to but not exclusive to: out of bounds flying, not flying in circuit, dangerous flying, not having a caller, poor pilot communication.

If one pilot or a group of pilot refuse to take direction from the Event Co-ordinator or the Flight Line Controller, the pilot(s) are to be refused permission to continue to fly in the event.

If safety breaches continue, or weather conditions deem flying to be dangerous, the event is to be stopped, and flying cancelled.

All safety breaches at events must be reported to the Management Committee.